

**Records of Proceedings
Minutes of the Manchester
Board of Education
Regular Meeting
December 19, 2016**

A regular meeting of the Manchester Local Board of Education was held December 19, 2016 at the Nimisila Annex. Mr. Sponseller called the meeting to order.

Roll call was taken:

Randy Hoppe
Cindy McDonald
Rick Sponseller
Mark Tallman
Kelly Dolan

The Manchester High School Singers performed Christmas songs.

1. Motion by Tallman, seconded by Hoppe to approve the November 16, 2016 regular meeting minutes, the financial statements, and the bills paid the month of November 2016 including vouchers 98643 through 98830.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-125

2. Motion by Sponseller, seconded by Tallman, that upon the recommendation of the Treasurer to approve the purchase of one IC PB 105 77-passenger school bus in Fiscal Year 2017 in the amount of \$91,920 from Truck Sales & Service, Inc. Financed through First Merit Bank. (Special Report #1)

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-126

3. Motion by McDonald, seconded by Dolan, that upon the recommendation of the Treasurer to approve the creation of Fund 007 for the Mrs. Stephens Children's Fund.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-127

4. Motion by Tallman, seconded by Sponseller, that upon the recommendation of the Superintendent to approve the Certified resignation of Amanda Jonard as the High School Psychologist.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-128

5. Motion by Dolan, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the Classified Appointment of Barbara Betz as Sub Monitor effective 12-6-16.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-129

6. Motion by Tallman, seconded by McDonald, that upon the recommendation of the Superintendent to approve the Classified Resignation of Amy White as Special Services Secretary.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-130

7. Motion by Sponseller, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the following Supplemental Appointments:

- a. Bob Irwin Boys' Tennis Coach
- b. Brian Kryznowek Volunteer Assistant 7th Grade Girls' Basketball Coach

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-131

8. Motion by Tallman, seconded by McDonald, that upon the recommendation of the Superintendent to approve the High School Marching Band's 2018 trip to Disney on

March 26, 2018 through March 31, 2018. The trip will include admission and meal tickets to Epcot, Magic Kingdom, Disney’s Hollywood Studios, and Animal Kingdom. The band will perform at Magic Kingdom.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0 2016-132

9. Motion by Sponseller, seconded by Dolan, that upon the recommendation of the Superintendent to approve the following donations:

FROM	TO	AMOUNT
The Retired Officer Assoc.		
Ohio West Reserve Chapter	Choir Donation Fund	\$ 150
RAAB Enterprises, Inc.	Choir Donation Fund	\$ 50
Barnett, Morehart & Assoc.	MHS Softball Team	\$ 250
Eric Stephens	Mrs. Stephens Children’s Fund	\$ 1,000
Matthew Stephens	Mrs. Stephens Children’s Fund	\$ 1,000
James Stephens	Mrs. Stephens Children’s Fund	\$ 1,000
John Stephens	Mrs. Stephens Children’s Fund	\$ 1,000

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0 2016-133

10. Motion by Tallman, seconded by McDonald to approve Policy #2460 – Special Education and Policy #8330 – Student Records.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0 2016-134

11. Motion by Sponseller, seconded by Tallman, that upon the recommendation of the Superintendent to approve the classroom volunteers for insurance coverage. (Special Report #2)

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
Mr. Sponseller, aye; Mr. Tallman, aye;
Mrs. Dolan, aye.

Motion carried 5-0

2016-135

Mr. Jack Daniels gave the report of the Portage Lakes Career Center.

Mr. James France gave the Principals' Report.

Mr. Sponseller announced the next board meeting would be January 10, 2017 at 6:30 pm.

12. Motion by Tallman, seconded by Hoppe to adjourn.

Roll call: Mr. Hoppe, aye; Mrs. McDonald, aye;
 Mr. Sponseller, aye; Mr. Tallman, aye;
 Mrs. Dolan, aye.

Motion carried 5-0

2016-136

Richard Sponseller, Board President

Jennifer Rucker, Treasurer