

**Records of Proceeds  
Minutes of the Manchester  
Board of Education  
Organizational Meeting  
January 13, 2021**

An organizational meeting of the Manchester Local Board of Education was held January 13, 2021 at the Nimisila Annex.

Treasurer, Jennifer Rucker, served as President Pro Tem.

Roll call was taken:

Joe Hercules  
Jason Jividen  
Cindy McDonald  
Steve Rector  
Rick Sponseller

1. President Pro Tem Jennifer Rucker asked for nominations for Board President. Cindy McDonald nominated Joe Hercules as Board President, seconded by Rick Sponseller.

Hearing no further nominations to come before the Board, the chair declared the nominations closed.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-001

President Pro Tem Jennifer Rucker relinquished the chair to the newly elected Board President Joe Hercules.

2. Joe Hercules nominated Cindy McDonald for Vice President. Joe Hercules seconded the motion.

Hearing no further nominations to come before the Board the chair declared nominations closed.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-002

3. Motion by McDonald, seconded by Sponseller, that the Board of Education of the Manchester Local School District that the regular meetings of the Board of Education be scheduled for the 3<sup>rd</sup> Tuesday of each month at 6:30 pm in the board room in the Nimisila Annex.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-003

4. Motion by Rector, seconded by Jividen that the Board of Education of the Manchester Local School District that the order of voting on motions and resolutions for 2021 shall be done alphabetically by rotating the top name for each regular meeting to the bottom of the list.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-004

5. Motion by Jividen, seconded by McDonald, that the Board of Education of the Manchester Local School District, under the authority of Section 3313.20 of the Ohio Revised Code, to authorize the Treasurer to sign and execute the duly approved purchase orders, to pay all the invoices upon receipt of items listed in satisfactory condition, to pay for all services properly rendered, and to charge all goods and services against the appropriate accounts. The list of invoices paid each month will be submitted for approval with the regular meeting agenda.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-005

6. Motion by Rector, seconded by McDonald, that the Board of Education of the Manchester Local Board of Education to waive the reading of the minutes of the Board as permitted by Section 3313.26 of the Ohio Revised Code.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-006

7. Motion by McDonald, seconded by Jividen to appoint Jennifer Rucker as the representative of the Board to attend Ethics Commission Training.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-007

Mr. Hercules appointed Mr. Jividen as the Legislative Liaison.

Mr. Hercules appointed Mr. Sponseller as the Athletic Liaison.

Mr. Hercules appointed Mrs. McDonald as the Safety/Administration Liaison.

Mr. Hercules appointed Mr. Rector as the Audit/Finance Committee Member.

Mr. Hercules appointed himself and Mr. Rector as the Construction/Building Liaison.

Mr. Hercules appointed Mr. Jividen as the PLCC Liaison.

8. Motion by McDonald, seconded by Jividen, that the Board of Education of the Manchester Local School District that the Auditor of Summit County is hereby requested to issue advance warrants to the Treasurer of this Board for any money in the county treasury payable to this Board when requested and lawfully applicable to the purpose during calendar year 2021.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-008

9. Motion by Sponseller, seconded by Rector, that the Manchester Local Board of Education does hereby direct the Treasurer to invest interim funds during the 2021 calendar year.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-009

10. Motion by McDonald, seconded by Jividen that the Board of Education of the Manchester Local School District to authorize the Superintendent to approve the attendance at and reimbursement of expenses, within the budget, incurred by certified and classified staff members at professional and/or in-service meetings during 2021.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-010

11. Motion by Jividen, seconded by Rector that the Board of Education of the Manchester Local School District to authorize the Superintendent to file applications for federal and state projects considered desirable for the school district.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-011

12. Motion by Sponseller, seconded by Jividen that the Board of Education of the Manchester Local School District to authorize the Superintendent to approve, tuition free, the enrolment of students who reside with a grandparent(s), pending resident school approval.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-012

13. Motion by McDonald, seconded by Rector to adjourn to the regular meeting.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye; Mr. Rector, aye;  
Mr. Sponseller, aye.

Motion Carried 5-0

2021-013

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Joe Hercules, Board President

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Jennifer Rucker, Treasurer