

**Records of Proceeds  
Minutes of the Manchester  
Board of Education  
Organizational Meeting  
January 11, 2022**

An organizational meeting of the Manchester Local Board of Education was held January 11, 2022 at the Nimisila Annex.

Treasurer, Jennifer Rucker, served as President Pro Tem.

Swearing in of newly elected board members was done by Mrs. McDonald.

Roll call was taken:

Joe Hercules  
Jason Jividen  
Cindy McDonald  
Steve Rector  
Rick Sponseller

Nominations were held for the election of the Board President. Mrs. McDonald nominated Mr. Hercules and was seconded by Mr. Jividen. Upon hearing no further nominations, the nominations were closed.

President Pro Tem relinquished the floor.

Nominations were held for the election of Board Vice President. Mr. Hercules nominated Mrs. McDonald and was seconded by Mr. Sponseller. Upon hearing no further nominations for Vice President, the nominations were closed.

1. BE IT RESOLVED by the Board of Education of the Manchester Local School District that the regular meetings of the Board of Education be scheduled for the 2<sup>ND</sup> Tuesday of each month at 6:30 P.M. in the board room in the Nimisila Annex.

Motion by Jividen, seconded by Jividen.

Roll Call:                    Mr. Hercules, aye; Mr. Jividen, aye;  
                                     Mrs. McDonald, aye, Mr. Rector, aye,  
                                     Mr. Sponseller, aye.

Motion Carried 5-0

2022-001

2. BE IT RESOLVED by the Board of Education of the Manchester Local School District that the order of voting on motions and resolutions for 2022 shall be done alphabetically by rotating the top name for each regular meeting to the bottom of the list.

Motion by Sponseller, seconded by Jividen.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-002

3. BE IT RESOLVED by the Board of Education of the Manchester Local School District, under authority of Section 3313.20 of the Ohio Revised Code, to authorize the treasurer to sign and execute the duly approved purchase orders, to pay all invoices upon receipt of items listed in satisfactory condition, to pay for all services property rendered and to charge all goods and services against the appropriate accounts. The list of invoices paid each month will be submitted for approval with the regular meeting agenda.

Motion by Rector, seconded by Jividen.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-003

4. BE IT RESOLVED by the Board of Education of the Manchester Local Board of Education to waive the reading of the minutes of the Board as permitted by Section 3313.26 of the Ohio Revised Code.

Motion by Jividen, seconded by Rector.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-004

5. Motion by Rector, seconded by Sponseller to appoint Jennifer Rucker as the Board representative to attend the Ethics Commission training.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-005

Appointment of Jason Jividen as the legislative liaison.  
Appointment of Rick Sponseller as the athletic liaison.  
Appointment of Cindy McDonald as the safety liaison.  
Appointment of Steve Rector as the audit/finance committee member.  
Appointment of Joe Hercules as the building project liaison.

6. BE IT RESOLVED by the Board of Education of the Manchester Local School District that the Auditor of Summit County is hereby requested to issue advance warrants to the Treasurer of this Board for any money in the county treasury payable to this Board when requested and lawfully applicable to the purpose during the calendar year 2022.  
Motion by Sponseller, seconded by Jividen.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-006

7. WHEREAS during the 2022 calendar year the Manchester Local Board of Education will receive funds for current expenses and other expenditures of the school district, and  
WHEREAS, fuds that are not immediately expended shall be invested as interim funds, now  
THEREFORE, BE IT RESOLVED, that the Manchester Local Board of Education does hereby direct the Treasurer to invest interim funds during the 2022 calendar year.  
Motion by Rector, seconded by Jividen,

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-007

8. BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to approve the attendance at and reimbursement of expenses within the budget, incurred by certified and classified staff members at professional and/or in-service meetings during 2022.  
Motion by Jividen, seconded by Sponeller.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-008

9. BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to authorize the Superintendent to file applications for federal and state projects considered desirable for the school district.

Motion by Sponseller, seconded by Rector.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-009

10. BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to approve, tuition free, the enrollment of students who reside with a grandparent, pending resident school approval.

Motion by Jividen, seconded by Sponseller.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-010

11. Motion by Rector, seconded by Jividen to adjourn to the regular meeting.

Roll Call: Mr. Hercules, aye; Mr. Jividen, aye;  
Mrs. McDonald, aye, Mr. Rector, aye,  
Mr. Sponseller, aye.

Motion Carried 5-0

2022-011

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Joe Hercules, Board President

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Jennifer Rucker, Treasurer