

**Records of Proceeds
Minutes of the Manchester
Board of Education
Organizational Meeting
January 12, 2016**

An organizational meeting of the Manchester Local Board of Education was held January 12, 2016 at the Nimisila Annex.

Treasurer, Jennifer Rucker, served as President Pro Tem.

Oath of office was given to Cindy McDonald and Mark Tallman.

Roll call was taken:

Kelly Dolan
Randy Hoppe
Cindy McDonald
Rick Sponseller
Mark Tallman

1. President Pro Tem Jennifer Rucker asked for nominations for Board President. Mark Tallman nominated Rick Sponseller, seconded by Randy Hoppe.

Hearing no further nominations to come before the Board, the chair declared the nominations closed.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0

2016-001

President Pro Tem Jennifer Rucker relinquished the chair to the newly elected Board President Rick Sponseller.

2. Rick Sponseller nominated Mark Tallman for Vice President. Randy Hoppe seconded the motion.

Hearing no further nominations to come before the Board the chair declared nominations closed.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0

2016-002

3. RESOLUTION 2016-01 FIXING THE TIME AND PLACE OF MEETING OF THE BOARD OF EDUCATION

BE IT RESOLVED by the Board of Education of the Manchester Local School District that the regular meetings of the Board of Education be scheduled for the 3rd Tuesday of each month at 6:30 P.M. in the board room in the Nimisila Annex.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0

2016-003

4. RESOLUTION 2016-02 SETTING OF VOTING ON MOTIONS AND RESOLUTIONS FOR 2016

BE IT RESOLVED by the Board of Education of the Manchester Local School District that the order of voting on motions and resolutions for 2016 shall be done alphabetically by rotating the top name for each regular meeting to the bottom of the list.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0

2016-004

5. RESOLUTION 2016-03 DISPENSING WITH APPROVAL OF ORDINARY BILLS

BE IT RESOLVED by the Board of Education of the Manchester Local School District, under authority of Section 3313.20 of the Ohio Revised Code, to authorize the Treasurer to sign and execute the duly approved purchase orders, to pay all invoices upon receipt of items listed in satisfactory condition, to pay for all services properly rendered, and to charge all goods and services against the appropriate accounts. The list of invoices paid each month will be submitted for approval with the regular meeting agenda.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0

2016-005

6. RESOLUTION 2016-04 TO WAIVE THE READING OF THE MINUTES

BE IT RESOLVED by the Board of Education of the Manchester Local Board of Education to waive the reading of the minutes of the Board as permitted by Section 3313.26 of the Ohio Revised Code.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-006

Mr. Sponseller appointed Kelly Dolan to the Legislative Liaison.

Mr. Sponseller appointed Rick Sponseller to the Athletic Liaison.

Mr. Sponseller appointed Randy Hoppy and Cindy McDonald to Co-Safety Council Liaison.

Mr. Sponseller appointed Mark Tallman to the Audit-Finance Committee Member.

7. RESOLUTION 2016-05 AUTHORIZING REQUESTS FOR ADVANCES OF TAX SETTLEMENTS

BE IT RESOLVED by the Board of Education of the Manchester Local School District that the Auditor of Summit County is hereby requested to issue advance warrants to the Treasurer of this Board for any money in the county treasury payable to this Board when requested and lawfully applicable to the purpose during calendar year 2016.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-007

8. RESOLUTION 2016-06 AUTHORIZAING THE TREASURER TO INVEST FUNDS

WHEREAS, during the 2016 calendar year the Manchester Local Board of Education will receive funds for current expenses and other expenditures of the school district,

WHEREAS, funds that are not immediately expended shall be invested as interim funds, now

THEREFORE BE IN RESOLVED, that the Manchester Local Board of Education does hereby direct the Treasurer to invest interim funds during the 2016 calendar year.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-008

9. RESOLUTION 2016-07 GRANTING AUTHORITY TO THE SUPERINTENDENT TO APPROVE EMPLOYEE ATTENDANCE AT PROFESSIONAL AND/OR IN-SERVICE MEETINGS

BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to approve the attendance at and reimbursement of expenses, within the budget, incurred by certified and classified staff members at professional and/or in-service meetings during 2016.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-009

10. RESOLUTION 2016-08 GRANTING AUTHORITY TO THE SUPERINTENDENT TO APPLY FOR FEDERAL AND STATE PROJECTS

BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to file applications for federal and state projects considered desirable for the school district.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-010

11. RESOLUTION 2016-09 GRANTING AUTHORITY TO THE SUPERINTENDENT TO APPROVE ENROLLMENT TUITION FREE FOR STUDENTS LIVING WITH THE GRANDPARENT(S)

BE IT RESOLVED by the Board of Education of the Manchester Local School District to authorize the Superintendent to approve, tuition free, the enrollment of students who reside with a grandparent(s), pending resident school approval.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-011

12. Motion by McDonald, seconded by Sponseller to adjourn.

Roll call: Mrs. Dolan, aye; Mr. Hoppe, aye;
Mrs. McDonald, aye; Mr. Sponseller, aye;
Mr. Tallman, aye.

Motion carried 5-0 2016-012

Richard Sponseller, Board President

Jennifer Rucker, Treasurer