

**Records of Proceedings  
Minutes of the Manchester  
Board of Education  
Special Meeting  
June 24, 2015**

A special meeting of the Manchester Local Board of Education was held June 24, 2015 at the Raintree Country Club. Mr. Sponseller called the meeting to order.

Roll call was taken:

Kelly Dolan  
Randy Hoppe  
Amy Meredith  
Rick Sponseller  
Mark Tallman

- A. Ohio School Facilitates Reporting – Discussion was held about the opportunity to work with Ohio Facilities Construction Commission with an opportunity to build/repair our buildings. We would receive 36% funding from the state.
- B. The Treasurer presented the need for a part time position within the Treasurer’s office to assist with reporting requirements.
- C. Published Public Board Roll & Responsibilities – Discussion was help about updating the school districts website with a guideline of what the Board members roll and responsibilities are for the district.
- D. Student Fund Raising Procedures – The Treasurer will meet with the Athletic Director to discuss fund raiser guidelines with the sports along with a detailed procedure on money should be handled within the sport. The sports booster clubs will be required to have a 503(c).
- E. Building Safety Concerns – Discussion was help about the proper employees are handling electrical concerns at the buildings.
- F. Proposed Calendar Year 2016-2017, 2017-2018 – The Board was given examples of calendars for the next 2 school years.
- G. Employment Policy Concern – Discussion was held about Board Policy 3120.

Mr. Sponseller announced the next special board meeting will be June 30, 2015 to close out the fiscal year.

Motion by Dolan, seconded by Hoppe to adjourn.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-75

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Richard Sponseller, Board President

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Jennifer Rucker, Treasurer

**Records of Proceedings  
Minutes of the Manchester  
Board of Education  
Special Meeting  
June 30, 2015**

A special meeting of the Manchester Local Board of Education was held June 30, 2015 at the Nimisila Annex. Mr. Sponseller called the meeting to order.

Roll call was taken:

Kelly Dolan  
Randy Hoppe  
Amy Meredith  
Rick Sponseller  
Mark Tallman

1. Motion by Dolan, seconded by Sponseller, to approve the financial statements for May 2015.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-77

2. Motion by Tallman, seconded by Hoppe, that upon the recommendation of the Treasurer to approve the end of year transfers (Special Report #1).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-78

3. Motion by Sponseller, seconded by Hoppe, that upon the recommendation of the Treasurer to approve the final appropriations for fiscal year 2015 (Special Report #2).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-79

4. Motion by Dolan, seconded by Sponseller, that upon the recommendation of the Treasurer to approve the temporary appropriations for fiscal year 2016 (Special Report #3).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-80

5. Motion by Tallman, seconded by Hoppe to adjourn.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-81

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Richard Sponseller, Board President

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Jennifer Rucker, Treasurer

**Records of Proceedings  
Minutes of the Manchester  
Board of Education  
Meeting  
June 9, 2015**

A regular meeting of the Manchester Local Board of Education was held June 9, 2015 at the Nimisila Annex. Mr. Sponseller called the meeting to order.

Roll call was taken:

Kelly Dolan  
Randy Hoppe  
Amy Meredith  
Rick Sponseller  
Mark Tallman

1. Motion by Meredith, seconded by Hoppe, to approve the minutes of May 19, 2015, regular meeting, and the bills paid the month of May 2015, including vouchers 95552 through 95708.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-62

Mrs. Dolan gave a report as the Legislation Liaison. She talked about the state changes made to the report card.

Dr. Robinson reported that Nolley received a grant from the GAR Foundation in the amount of \$13,550 for Leader in Me. He also stated that Green is allowing us to use their tennis courts for the upcoming school year without a charge.

2. Motion by Sponseller, seconded by Meredith, that upon the recommendation of the Treasurer, to offer student accident insurance administered by the Griffin Insurance Agency (renewal).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-63

3. Motion by Dolan, seconded by Meredith, that upon the recommendation of the Treasurer to approve the 2015-16 milk bid of Reiter Dairy and bread bid of Nickles Bakery.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-64

4. Motion by Tallman, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the following **Certified Appointments**:

**David Croglia** – Vocal Music Teacher  
**Stephanie Garret** - MS Permanent Substitute  
**Lisa Barnes Prince** - HS Media Specialist  
**Laurie Knisely** - MS Art Teacher

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-65

5. Motion by Dolan, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the follow **Classified Appointments**:

**Lisa Beans** - HS Guidance Secretary  
**Kyle Brophy** - Substitute Custodian  
**Rachel Hinton** - HS Attendance/Athletic Secretary  
**Bobbi Licitri** - Substitute Custodian  
**Justin Yanik** - Custodial Student Worker

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-66

6. Motion by Tallman, seconded by Meredith, that upon the recommendation of the Superintendent to approve the follow **Supplemental Appointments**:

Michelle Bagwell - Pep Band  
Scott Cantrell - HS PAR Coach  
Joshua Chadima - HS Boys' Basketball JV Assistant  
Justin Elder - HS Literary Magazine Advisor (Images)

Anthony Hite - MS Boys' Basketball 9<sup>th</sup> Grade Coach  
Darlene Hogan - MS PAR Coach  
Kristin Oakes - Nolley PAR Coach  
Lisa Barnes Prince - Media Coordinator

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-67

7. Motion by Sponseller, seconded by Dolan, that upon the recommendation of the Superintendent to approve the updated salary schedule due to personnel changes (Special Report #1).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-68

8. Motion by Tallman, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the school fees and lunch prices for the 2015-16 school year (Special Report #2).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-69

9. Motion by Sponseller, seconded by Dolan, that upon the recommendation of the Superintendent to approve the resolution to transfer the property known as Lockhart Field to the City of New Franklin for the purpose of maintaining the location as a recreational site for the citizens of the City of New Franklin (Special Report #3).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-70

10. Motion by Dolan, seconded by Hoppe, that upon the recommendation of the Superintendent to approve the 8<sup>th</sup> grade Washington, D.C./Gettysburg trip for the 2015-16 school year. The proposed dates of the trip are May 11-13, 2013.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-70

11. Motion by Meredith, seconded by Dolan, that upon the recommendation of the Superintendent to approve the 6<sup>th</sup> grade supplemental reading book, “Wonder”, for the 2015-16 school year (Special Report #4).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-71

12. Motion by Tallman, seconded by Sponseller, that upon the recommendation of the Superintendent to approve the retroactive supplemental contracts for the 2014-15 school year (Special Report #5).

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-72

13. Motion by Dolan, seconded by Hoppe to approve Policy #2271 – College Credit Plus Program.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0 2015-73

Mr. Jack Daniels gave the PLCC Report.

The following retirees were recognized:

Mrs. Patricia Duplaga  
Mrs. Tina Harmon



Mr. Richard Harper  
Mrs. Debbie Jones  
Mrs. Laura Marino

Mr. Sponseller announced that there would be a special work session board meeting June 24. The next regular board meeting will be July 21, 2015 at 6:30 pm in the Nimisila Annex.

14. Motion by Tallman, seconded by Hoppe to adjourn.

Roll Call: Mrs. Dolan, aye; Mr. Hoppe, aye;  
Dr. Meredith, aye; Rick Sponseller, aye;  
Mr. Tallman, aye.

Motion carried 5-0

2015-74

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Richard Sponseller, President

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Jennifer Rucker, Treasurer